



# CHRISTMAS SHOPPE 2017 IMPORTANT DATES

SEPTEMBER		
9/21	Thursday	Dinner with ACTION : All Shoppe Chairs and Key Leaders
9/29	Friday	Confirm Shoppe Leadership Team
OCTOBER		
10/13	Friday	Deadline: Submit Volunteer Shifts and needs to ACTION
10/29	Friday	Confirm Toy Box Locations with local businesses and agencies
11/1 -11/ 7	Wednesday	Place Toy Collection Boxes
10/30	Monday	Deadline: Confirm Shoppe layout
NOVEMBER		
11/3	Friday	Distribute invitations to organizations
11/23	Thursday	Thanksgiving
11/20	Monday	Deadline: Submit wristband count to ACTION
11/29	Wednesday	Waffle Wednesday- all Chairs mandatory
11/30	Thursday	Deadline: Submit churches and agencies involved list to ACTION
DECEMBER		
12/1	Friday	Print directions and Point Color Code signs for rooms
12/6	Wednesday	Deadline: Toy Box Collection
12/8 or 12/13 *	Friday	Toy sort and tag (pre-shoppe)
12/8 or 12/15 *	Friday	Final walk through (optional but recommended)
JANUARY		
1/8	Monday	Deadline: submit numbers and stats from Shoppe to ACTION

\*Dates in red pertain to December 16<sup>th</sup> Shoppes only

